



Board of Mayor and Aldermen

Board Meeting Agenda

February 18, 2025

7:00 pm

1. Call to Order
2. Prayer – Pastor Ray Greer
3. Roll Call
4. Guest Speaker
 - 4.1. Pastor Ray Greer
5. Approval of Minutes
 - 5.1 Board of Mayor and Aldermen Meeting – December 17, 2024
6. Financial Report
7. Public Comments (3 minutes to comment on concerns pertaining to agenda items only)
8. Mayor’s Comments
9. Old Business
 - 9.1. Establish new time for monthly Board of Mayor and Aldermen meetings – postpone to March.
 - 9.2. Discussion on naming of Stanton Bridge on Wilkerson Street
10. New Business
 - 10.1. TCRS Report and Update
 - 10.2. Resolution correcting Resolution 230613B
 - 10.3. Resolution to apply for the 2026-2029 THDA HOME grant
 - 10.4. New VoIP phone system
 - 10.5. Discuss grass cutting contract
 - 10.6. Fire Department Grant award
 - 10.7. Water Leak Adjustment Requests
11. Good of the Order
 - 11.1. Planning Commission meetings will now be held on the second Wednesday of the month at 5:30pm.
12. Adjournment



Board of Mayor and Aldermen Meeting
Minutes
January 21, 2025

1. Call to Order

Mayor Bauer called the meeting to Order.

2. Prayer

The Meeting was opened with prayer by Alderwoman Smith Smith

3. Roll Call

All the members were present.

4. Public Hearing

4.1 Ordinance 25-01-21 regarding amending Ordinance 080520 creating a violation/penalty. Section---Open 7:00 – closed 7:05

5. Approval of the Minutes

5.1 Board of Mayor and Aldermen Meeting---December 17, 2024----Alderwoman Johnson motioned to accept/approve with corrections, Alderwoman Jones 2nd the motion. Motion Carried

6. Financial Reports

Alderman Dancy motioned to accept/approve, Alderwoman Jones 2nd the motion. Carried

7. Public Comments (3 minutes to comment on concerns pertaining to the agenda)

Rev. Humphrey's wanted to know about the amendment to Ordinance 080520
Susie Taylor—wanted to know if property owners would be given a warning before being penalized

8. Mayor's Comments

Mayor Bauer stated that he has been attending a lot of meetings and enjoying all the people coming out to introduce themselves to him. He has modified the Town's daily hours:

- Town Hall Monday - Friday - 8:00 pm to 4:00 pm
- Library Monday - Friday - 12:00 pm to 6:00 pm
 Saturdays - 10:00 am to 2:00 pm

Mayor intends to replace ATA with another IT Company in the near future. The company advised him in a meeting that Stanton is too small and the not their priority.

The Mayor has appointed Alicia Smith to the Planning Commission.

9. OLD BUSINESS***STATUS UPDATE*******

- 9.1 Solar Panel Bridge---Update---The Solar Panel Bridge has been completed. The solar panels in the front of the building are now connected to the electrical system at the Town Hall and they should decrease the utility bill.
- 9.2 Amendment to Ordinance 080520---Slum Clearance---wanting to amend the existing Slum Clearance Ordinance to allow for penalties/fines for violations. Alderman Dancy motioned to accept/approve, Alderwoman Smith 2nd the motion. Motion Carried
- 9.3 Surplus and disposition of Public Works equipment---Status Update---to update on the disposal of the Public Works equipment such as the Truck, Tractor and Backhoe. They are going out for bid for 14 days through GovDeals.com.
- 9.4 New Public Works vehicle---Board approves the purchase of 2025 Chevrolet Silverado 1500, we are currently awaiting for the graphics and safety lighting.
- 9.5 Establish new time for the Board of Mayor and Aldermen Meetings---wanting to amend the time of the regular monthly meetings to an earlier time. Alderwoman Johnson motioned to move time to 6:30 every third Tuesday of each month; Alderwoman Jones 2nd the motion. Motion Carried on first reading of the ordinance.
- 9.6 Selection of Engineer of Lead Service Line Inventory---on 12/17/2024 Board of Mayor and Aldermen Meeting each member completed a grading rubric to select an Engineer for the Lead Service Line Inventory; we received two (2) bids RFQ and TLM Associates. TLM Associates was chosen.

10. NEW BUSINESS

- 10.0 Nomination of Vice Mayor---Alderwoman Johnson nominated Alderwoman Jones to be Vice Mayor, Alderman Dancy 2nd the Motion. Motion carried.
- 10.1 Order of Condemnation and Appropriation of parcel 006.00 on Map Page 134---the Town has acquired the parcel of land adjacent to the existing wastewater Lagoon via eminent domain. On January 6, 2025, the Circuit Court of Tennessee ordered the condemnation and appropriation of the afore mentioned property to the Town of Stanton and the next step are to present this to the Planning Commission for annexation.
- 10.2 Resolution for Codification and revision of Stanton Ordinance---resolution authorizing the codification and revision of Town Ordinance; the Town's codes are dated 1984, as the Town's codes are over 40 years old we need to have a complete codification and update to the Ordinances. MTAS offers this service at a cost of \$3,500 with 50% of the deposit to be placed on the waiting list. Alderman Dancy motioned to accept/approve; Alderwoman Johnson 2nd the motion. Motion carried.
- 10.3 Discussion of Storage Unit rented by the Town---to evaluate the need to continue renting a storage unit for the Town's purpose---the Town has been renting a 10 ft x 10 ft storage unit for approximately 2 years at a cost of \$200.00; it is located at Cube Smart in Arlington, TN 30 miles from the Town Hall, is filled with old non-current encyclopedias and boxes of old documents. The mayor wants to have all copies digital and then have Shred it truck comes out and shred documents. Alderman Dancy motioned to get rid of unit and encyclopedia's, Alderwoman Smith 2nd the motion. Motion carried.
- 10.4 Personnel Policy---to update Town of Stanton's current Personnel Policy to include TN required policies, adjust leave and accrual policy add provisions for compensatory time, and clarify full-time and part-time employee definitions. Board is not required to take any action at this time will have Michael take a look at this and help make changes if needed.
- 10.5 Document Clerk Position---want to create a new line item in Town Hall budget salary for a Document Clerk. This person will have all paperwork digitized, scan all documents at storage unit into system. Alderman Dancy motioned to accept/approve, Alderwoman Johnson 2nd the motion. Carried
- 10.6 Economic and Community Development Fellowship---this person would work on behalf of the Town in attracting retail and commercial businesses and would

help to re-establish and create jobs in our community. Hoping to discuss the pros and cons of hiring an unpaid Town of Stanton ECD Fellow to help with our Economic and Community Development.

10.7 Water Leak Adjustment Policy---Needing to establish a Water Leak Adjustment Policy---we currently do not have a water leak adjustment policy in place, this policy will spell out the responsibilities, calculation method and limit the number of requests from residents per year. If residents want an adjustment on the water/sewer bill they must have a plumber’s affidavit that has been notarized and only one (1) adjustment per 12-month period. Alderman Dancy motioned to accept/approve, Alderwoman Smith 2nd the motion. Carried

10.8 Discussion on Naming Stanton Bridge on Wilkerson Street---Alderwoman Smith Smith wants the Board to consider naming the bridge on Wilkerson Street after Adams Chapel C.M.E Church. Alderwoman Johnson motioned to accept/approve the naming of the bridge; Alderwoman Smith 2nd the motion but clarification was needed due to the naming of the bridge in Remembrance of Ruffie Jones that was done on December 11, 2024; and after further discussion Alderwoman Johnson requested to rescind her motion.

11. Good of the Order

11.0 Planning Commission Meeting on January 23, 2025, at 5:00 pm

12. Adjournment

Alderman Dancy motioned to adjourn, Alderwoman Jones 2nd the motion. Meeting adjourn.

Signatures Page:

Robert “Rooster” Dancy, Alderman

Tucker Johnson, Alderwoman

Linda Jones, Vice Mayor/Alderwoman

Laura Smith, Alderwoman

Norman Bauer, Jr, Mayor

**Board of Mayor and Aldermen
Agenda Item Summary Sheet**

Date: 01/13/2025
Topic: Naming of Stanton Bridge on Wilkerson Street
Recommended by: Laura Smith, Alderwoman
Agenda Item: 9.2

Purpose: To consider the proposal to name the city bridge on Wilkerson Street after a prominent local church, Adams Chapel C.M.E. Church.

Background: The bridge on Wilkerson Street is a landmark in the community. Naming the bridge after Adams Chapel C.M.E. Church could serve as a tribute to its long-standing impact on the city. It would also recognize the church's enduring legacy and its deep ties to the city's heritage. Established many years ago, the church has been a pillar of the community, offering not only religious guidance but also contributing to various social and community programs that have supported the well-being of residents for generations. As the community continues to grow and evolve, this name would serve as a constant reminder of the values and traditions that have shaped the city's identity. The naming would also provide an opportunity to highlight the intersection of history and progress, ensuring that both the past and future of the city are celebrated.

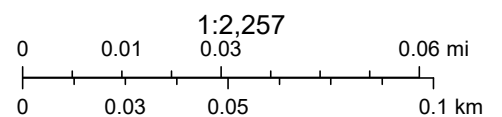
Recommendation: Recommend a motion to approve the naming of the bridge on Wilkerson Street after Adam's Chapel C.M.E. Church

Haywood County - Parcel: 134C D 004.00



Date: January 18, 2025

County: HAYWOOD
Owner: CHURCH ADAMS CHAPEL CME
Address: S MAIN ST
Parcel ID: 134C D 004.00
Deeded Acreage: 2.2
Calculated Acreage: 0
Vexcel Imagery Date: 2023



State of Tennessee, Comptroller of the Treasury, Division of Property Assessments (DPA), Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/ NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

**Board of Mayor and Aldermen
Agenda Item Summary Sheet**

Date: 02/14/2025
Topic: TCRS Report and Update
Recommended by: Norman Bauer Jr, Mayor
Agenda Item: 10.1

Purpose: Discussion regarding the TCRS report regarding back paying employees for employment time prior to commencing TCRS for the Town.

Background: At the December 19, 2023, Board of Mayor and Aldermen meeting, the Board voted to enroll the Town's employees in TCRS and pay the amount for the previous 5 years of employment based upon the totality of the employees' cumulative State employment. The total estimated amount of the purchase was \$83,784, which was to be paid from revenue resulting from the lagoon tower lease (up to \$90,000). The motion also permitted the Mayor to request a study be completed by the State of TN at a cost of \$1,000 to determine the actual cost of the enrollment.

The Town was presented the report, dated April 1, 2024, on February 14, 2025 by Tim Joyce from the State of Tennessee's Treasury. The report reflects a study based upon the Town paying backpay for **all past service** at a cost of \$230,789 – nearly triple the approved amount. Mr. Joyce states that the only way to correct the report to account for the previous 5 years is to complete a new study at a cost of an additional \$1,000. That study will only apply to current employees of the Town.

Recommendation: A resolution is attached for consideration to authorize the Mayor to request a new study based upon the original motion – calculate employee pay for all years in state government employment and pay 5 previous years-worth of TCRS based upon that amount, not to exceed \$90,000.

CALL TO ORDERTOWN OF STANTON
BOARD OF MAYOR/ALDERMAN
DECEMBER 19, 2023

PRAYER

The meeting was opened with prayer by LAURA SMTH

CALL TO ORDER

Mayor Sterbinsky called the meeting to order at 7:00 p.m.

PUBLIC COMMENTS

Limited to matters germane to items on the agenda---Limited to 3 minutes per speaker----None

APPROVAL OF MINUTES

Norm motioned to accept/approve the minutes for November 21, 2023 , Rooster 2nd the motion.
Motion Carried

-----OLD BUSINESS-----STATUS UPDATE

- A. \$500,000 Sewer (I & I) Grant: Work should start after Christmas
- B. Drought Management Plan---Revisions for Ordinance Purposes---ON HOLD
- C. Solar Panel---Electric Bridge Project---Eric is checking into a possible contract extension; will here back from him soon
- D. \$1 Million Grant for Walkable/Bikeable Stanton
 1. 58k grant/loan for match---reimbursement grant---Gresham Smith has found a potential grant for our match so that Town won't have to borrow or take out a loan. The grant for a match opens in January 2024
- E. Status of Adoption of Stanton Standard Specifications---Terry is submitting these to the State---they have been Adopted and Submitted
- F. Update on Ford Fund Upgrades to the Cannery---Norm---The current company that may do the tuckpointing is on hold for now. We ae looking for a company to help with the mortar and waterproofing the rear of the cannery. The interior should be ready to open by January 15, 2024. Volunteers are coming next week to paint the inside and clean in preparation for Grand Opening
- G. Update on Shed for Peasheller---Norm: The Peasheller is in the shed
- H. Municipal Court update---Norm: We are currently vetting potential Judges
- I. Review contract with Grangestone re: Restrooms for Cannery---Verbage needed from Town attorney for clarity on contract revisit next month

-----NEW BUSINESS-----

- A. Historic Zoning Commission: There is a vacancy on the Historic Zoning Commission and the Mayor would like to appoint Tracy Everhart for the position. Rooster motioned to accept the appointment; Norm 2nd the motion. Motion Carried
- B. Distribution of reports from Bass Berry and Sims (Comptroller): Given to the Board members and there is no action required. The minutes reflect that the reports were distributed to the Board of Mayor and Aldermen.
- C. Financial Advisor---Scott Gibson---He is the advisor to Lakeland, Ripley, Haywood County, Brownsville, and the Industrial Development Board. The Mayor wants to take his time to determine what the advising entails and who else does the type of work.
- D. Master Planning Service Proposal by HRD---Greg Dotson: This document will be used to guide services needed by Stanton.
- E. Tennessee Consolidated Retirement System (TCRS)----Tim Joyce: The Town has the opportunity to join TCRS and provide employees a retirement plan and provide funding for the previous five (5) years. This allows some of our employees to be vetted immediately due to the length of their service to Stanton. All new employees would be required to join. Once the resolution passes, this gives the state permission to estimates for the prior service as well as the costs going forward. Norm motioned to adopt Plan #1---Legacy Plan with the provision to revisit it if the cost estimates are more than 10% higher than the initial estimates. Linda 2nd the motion. Motion Carried
- F. T-Mobile Cell Tower: Tower Ventures has offered to pay 15.5 years of rent (\$140,000) on the front end, with the proviso that the sum will cover rent in perpetuity. Norm suggested the Mayor try to see if he can get them to agree to 20 years of rent, or to negotiate an increase from the \$140,000 initial offer.
- G. Hwy 222 Water and Wastewater Project----Status update:
 - 1. Wastewater Lift Station
 - 2. Electricity to lift station---Pat Harcourt is working on this to keep the Town from having to spend an astronomical amount of money to have trees cut down to run electricity to the lift station
- H. Speed Bumps on Cherry Road----Danny Silsby wants the Town to put Speed bumps at end of Cherry Road. Norm motioned to delay until construction is complete; Linda 2nd the motion. Motion Carried
- I. Clear Corner of Cherry Road and Hwy 222---trees and shrubs at the corner block the vision of drivers. Norm motioned to delay until Micheal can review the legal implications of this and get back with Town; Rooster 2nd the motion. Motion Carried
- J. Wastewater treatment plant---extension---eminent domain: The Resolution addresses the need for land close to the current lagoon to expand our wastewater treatment plant. Norm motioned to adopt the Resolution with recommended change (corrected Resolution reference citations); Laura 2nd the motion. Motion Carried
- K. Elected Officials Academy: Registration is now open for elected officials to take classes.

Town of Stanton
Board of Mayor and Aldermen Meeting
19 December 2023

AMW

Prayer

1. Call to Order *Laura*
2. Public Comment on matters germane to items on the Agenda: Limited to 3 minutes per speaker
3. Approval of minutes for 21 November Board of Mayor and Aldermen Meeting. *Norm, Rooster Council*

4. Old Business – Status Updates:
 - a. \$500,000 Sewer (I&I) Grant: Work under Railroad track should start after Christmas
 - b. Drought Management Plan – Revisions for Ordinance purposes (on hold)
 - c. Solar Panel – Electric Bridge Project – Eric is checking into a possible contract extension
 - d. \$1 Million Grant for Walkable/Bikeable Stanton
 - i. \$58K grant/loan for match – potential grant for match opens in January 2024
 - e. Status of Adoption of Stanton Standard Specifications: Terry is submitting these to the State
 - f. Update on Ford Fund Upgrades to the Cannery – Norm
 - g. Update on shed for Peasheller – Norm
 - h. Municipal Court Update – Norm
 - i. Renew contract with Grangestone re: Restrooms for Cannery

- contract work month

5. New Business:
 - a. Distribution of reports from Bass Berry and Sims (Comptroller).
 1. No action needed
 2. Note in minutes that it was distributed to BMA
 - b. Financial Advisor – Scott Gibson *- Do homework on this*
 - c. Master Planning Service Proposal by HRD – Greg Dotson
 - d. Tennessee Consolidated Retirement System (TCRS) Tim Joyce
 1. Retroactive dates and costs
 2. Ongoing dates and costs
 - e. Hwy 222 water and Wastewater Project: Status Update
 1. Wastewater lift station
 2. Electricity to lift station
 - f. Speed Bumps on Cherry Road *- Delay for cost is cost*
 - g. Clear corner of Cherry and Hwy 222 – traffic issue
 - h. Wastewater treatment plant extension – eminent domain
 - i. Elected Officials Academy: Municipal Foundations
 - j. *update on plans for Apt. Complex*

- 15.5 hrs for 20

Plan 1 Normy Levels

not to exceed 10% over Estmt

Council

Norm Levels

if within right of way we can make bank of 2 delay till market Bank is back Norm Rooster Council

6. Financial Reports
7. Adjournment

check #2 for #3 1

Prop Resolution Norm Laura Council

Tennessee Consolidated Retirement System Legacy Plan (Closed June 30, 2014)

Overview

The Tennessee Consolidated Retirement System (TCRS) is the defined benefit portion of the state retirement plan, providing retirement benefits for employees of state government, higher education, public school teachers, and certain local governments. The plan is designed to provide three types of benefits: (1) retirement benefits, (2) disability benefits, and (3) death benefits.

Portability is a key in TCRS. Service and salary earned with any employer in TCRS will count toward your eligibility for retirement and benefit calculation.

TCRS is a well-funded, secure pension plan with plan assets totaling over \$43 billion. Retirement benefits are based on a formula that includes salary and service.

Defined Benefit Explained

- Five-year vesting requirement for state employees and teachers. A vested member is one who has accrued enough years of services to receive a retirement benefit once all eligibility requirements are met. Most local governments have also adopted this provision.
- Lifetime monthly benefits payable to vested members at retirement.
- Benefits are determined by a set formula: $\text{Accrual Factor (1.5\%)} \times \text{Average Final Compensation (average highest five consecutive year salaries)} \times \text{Years of Service} = \text{Monthly Benefit with/without Benefit Improvement Percentage (BIP)}$

Accrual Factor		Average Final Compensation		Years of Creditable Service		Annual Benefit		Regular Monthly Benefit
1.50%	x	\$25,000	x	30	=	\$11,250	÷ 12	= \$937.50
							(with BIP = 1.05%)	\$984.38

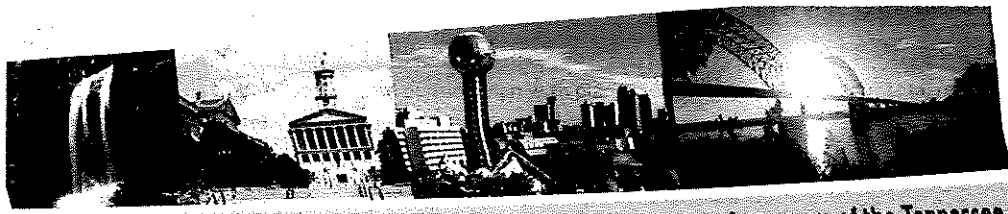
Retirement Eligibility

- Service Retirement: age 60 and vested or 30 years of service regardless of age (unreduced benefit)
- Early Retirement: age 55 and vested (reduced benefit)
- 25-Year Early Retirement: upon completion of 25 years of services, but have not reached age 55 (reduced benefit)

Creditable Service

Creditable service is membership service under the plan for which you made contributions, if required, plus any other periods of service credited to you by TCRS. Service credit may be accrued for full-time service as a state employee, higher education employee, a public school teacher in Tennessee or an employee of certain local governments in Tennessee. In addition, you may be entitled to establish credit for other types of service. The types of service that may be established include the following:

- Previously withdrawn service;
- Military Service which interrupted your public employment;
- Military Service rendered prior to May 1975 during a period of armed conflict of peacetime service as defined in Tennessee Code Annotated, Section 8-34-605;
- Education leave of absence which interrupted your employment; and
- Unused accumulated sick leave at retirement
(If you are a municipal or county employee, please refer to your human resources department to determine if this provision has been adopted by your employing entity.)



Tennessee Consolidated Retirement System Hybrid Plan (Effective July 1, 2014)

Overview

The Tennessee Consolidated Retirement System (TCRS) is the defined benefit portion of the state retirement plan, providing retirement benefits for employees of state government, higher education, public school teachers, and certain local governments. The plan is designed to provide three types of benefits: (1) retirement benefits, (2) disability benefits, and (3) death benefits.

The retirement plan for state employees and teachers hired on or after July 1, 2014 provides a combination of a defined benefit plan and a defined contribution plan. The defined benefit portion of the plan will be managed by TCRS. The defined contribution assets will be deposited into the state's 401(k) plan where you will manage the investments within the 401(k) plan. Several local governments have also joined this plan.

Portability is a key in TCRS. Service and salary earned with any employer in TCRS will count toward your eligibility for retirement and benefit calculation.

TCRS is a well-funded, secure pension plan with plan assets over \$43 billion. Your total retirement benefit will be based on TCRS benefits and your defined contribution plan investments.

Defined Benefit Explained

- Five-year vesting requirement for state employees and teachers. A vested member is one who has accrued enough years of services to receive a retirement benefit once all eligibility requirements are met. Most local governments have also adopted this provision.
- Lifetime monthly benefits payable to vested members at retirement.
- Benefits are determined by a set formula: $\text{Accrual Factor (1.0\%)} \times \text{Average Final Compensation (average highest five consecutive year salaries)} \times \text{Years of Service} = \text{Monthly Benefit}$

Accrual Factor	Average Final Compensation	Years of Creditable Service	Annual Benefit	Regular Monthly Benefit						
1.00%	x	\$25,000	x	30	=	\$7,500	÷	12	=	\$625.00

Retirement Eligibility

- Service Retirement: age 65 and vested or "Rule of 90" (years of service + age = 90 or greater)
- Early Retirement: age 60 and vested of "Rule of 80" (years of service + age = 80 or greater)

Creditable Service

Creditable service is membership service under the plan for which you made contributions, if required, plus any other periods of service credited to you by TCRS. Service credit may be accrued for full-time service as a state employee, higher education employee, a public school teacher in Tennessee or an employee of certain local governments in Tennessee. In addition, you may be entitled to establish credit for other types of service. The types of service that may be established include the following:

- Previously withdrawn service;
- Military Service which interrupted your public employment;
- Military Service rendered prior to May 1975 during a period of armed conflict of peacetime service as defined in Tennessee Code Annotated, Section 8-34-605;
- Education leave of absence which interrupted your employment; and
- Unused accumulated sick leave at retirement

(If you are a municipal or county employee, please refer to your human resources department to determine if this provision has been adopted by your employing entity.)

Tennessee Consolidated Retirement System Local Government Plan Options

Nothing in this document applies to State Employees, K-12 Teachers or Higher Education Employees
 Nothing in this document applies to any local government employee hired prior to the effective date July 1, 2012
 No local government entity is required to make any changes
 These provisions are optional and are effective only upon adoption by the local government entity

Current Plan Features	Current Local Government Plan and Additional Options for new hires (Selected Provisions Only – See legislation for all provisions)																											
<p>Plan 1 Current TCRS political subdivision pension plan.</p> <ul style="list-style-type: none"> Provides pension multiplier of 1.575% for retirement at age 60 or after 30 years of service Early retirement available with reduction at age 55 or after 25 years of service Employers may require either 0% or 5% of pay employee contribution; and may select annual cost of living adjustment (COLA) with 3% cap or no COLA 	<ol style="list-style-type: none"> All current local government employees remain in Plan 1 with no changes, even if local government adopts one or more options below for new hires after July 1, 2012. Employers may retain this option for employees hired after July 1, 2012. Local government entities may only adopt <u>additional provisions</u> for Plan 1 for new hires effective the later of July 1, 2012 or the date the option is adopted by local government. Employers may adopt an additional contributory option for new employees at 2.5% of salary. Result is Employer may require new hire Employees to contribute 0%, 2.5%, or 5% of pay to the plan. Local government employers may (for new hires only) freeze, suspend or modify benefits, employee contributions, plan terms and design prospectively (i.e., for future service) for employees hired after the July 1, 2012. Accrued benefits will not be affected. <table border="1" data-bbox="478 631 1321 779"> <thead> <tr> <th colspan="7">Normal Cost to local government entity employer (percent of payroll):</th> </tr> <tr> <th rowspan="2"></th> <th colspan="2">0% Employee</th> <th colspan="2">2.5% Employee</th> <th colspan="2">5.0% Employee</th> </tr> <tr> <th>COLA</th> <th>NO COLA</th> <th>COLA</th> <th>NO COLA</th> <th>COLA</th> <th>NO COLA</th> </tr> </thead> <tbody> <tr> <td>Plan 1</td> <td>11.2%</td> <td>9.1% 9.2</td> <td>8.8% 9.0</td> <td>6.7% 7.1</td> <td>6.5% 6.9</td> <td>4.4% 5.1</td> </tr> </tbody> </table>	Normal Cost to local government entity employer (percent of payroll):								0% Employee		2.5% Employee		5.0% Employee		COLA	NO COLA	COLA	NO COLA	COLA	NO COLA	Plan 1	11.2%	9.1% 9.2	8.8% 9.0	6.7% 7.1	6.5% 6.9	4.4% 5.1
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<p>Summary of New Local Government Retirement Plan Options (Selected Provisions Only – See legislation for all provisions)</p>																												
<p>Plan 2 2012 pension plan reforms.</p> <ul style="list-style-type: none"> Modify current plan to adjust for longevity, reduce costs and increase employer options 	<ol style="list-style-type: none"> Defined Benefit Pension Plan with Annual Service Accrual multiplier of 1.4%. New retirement age of 65 or Rule of 90. Permit earlier retirement at age 60 or Rule of 80, at a reduced benefit using the full, unsubsidized actuarial discount factors. Public Safety Officer eligibility and benefits remain the same, if adopted by the local government Maximum annual pension benefit of \$80,000 adjusted for CPI. Employers may elect annual COLA capped at 3% or no COLA provision. Employers may require employee contributions of 0%, 2.5%, or 5% of pay. Local government employers may (for new hires only) freeze, suspend or modify benefits, employee contributions, plan terms and design prospectively (i.e., for future service) for employees hired after the July 1, 2012. Accrued benefits will not be affected. <table border="1" data-bbox="478 1151 1347 1312"> <thead> <tr> <th colspan="7">Normal Cost to local government entity employer (percent of payroll):</th> </tr> <tr> <th rowspan="2"></th> <th colspan="2">0% Employee</th> <th colspan="2">2.5% Employee</th> <th colspan="2">5.0% Employee</th> </tr> <tr> <th>COLA</th> <th>NO COLA</th> <th>COLA</th> <th>NO COLA</th> <th>COLA</th> <th>NO COLA</th> </tr> </thead> <tbody> <tr> <td>Plan 2</td> <td>8.2%</td> <td>5.8% 6.9</td> <td>5.8% 6.2</td> <td>4.4% 4.9</td> <td>3.4% 4.4</td> <td>2.0% 3.2</td> </tr> </tbody> </table>	Normal Cost to local government entity employer (percent of payroll):								0% Employee		2.5% Employee		5.0% Employee		COLA	NO COLA	COLA	NO COLA	COLA	NO COLA	Plan 2	8.2%	5.8% 6.9	5.8% 6.2	4.4% 4.9	3.4% 4.4	2.0% 3.2
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	COLA	NO COLA	COLA	NO COLA	COLA	NO COLA																						
Plan 2	8.2%	5.8% 6.9	5.8% 6.2	4.4% 4.9	3.4% 4.4	2.0% 3.2																						
<p>Plan 3 Hybrid plan option (i.e. Defined Benefit Plan plus Defined Contribution Plan)</p> <ul style="list-style-type: none"> 1% pension multiplier; plus 401(k), 401(a) or 457 Plan 	<ol style="list-style-type: none"> All the same Defined Benefit Pension Plan Provisions as Plan 2 above, except Annual Service Accrual multiplier is 1% Employer must provide some form of defined contribution (DC) plan, which can be satisfied with a supplemental deferred compensation plan or any other qualified defined contribution plan. State will offer its 401(k) plan and other DC options to local governments but local governments may procure DC plan from any source. Maximum employer contribution to the DC component would be limited to 7%. State recommends, but does not require, that participating local government employers require combined employer and employee contributions of at least 5% of salary in the DC plan. <table border="1" data-bbox="478 1523 1347 1680"> <thead> <tr> <th colspan="7">Normal Cost to local government entity employer of defined benefit plan portion only (percent of payroll):</th> </tr> <tr> <th rowspan="2"></th> <th colspan="2">0% Employee</th> <th colspan="2">2.5% Employee</th> <th colspan="2">5.0% Employee</th> </tr> <tr> <th>COLA</th> <th>NO COLA</th> <th>COLA</th> <th>NO COLA</th> <th>COLA</th> <th>NO COLA</th> </tr> </thead> <tbody> <tr> <td>Plan 3</td> <td>5.9%</td> <td></td> <td>3.5% 4.0</td> <td></td> <td>1.1% 2.3</td> <td></td> </tr> </tbody> </table>	Normal Cost to local government entity employer of defined benefit plan portion only (percent of payroll):								0% Employee		2.5% Employee		5.0% Employee		COLA	NO COLA	COLA	NO COLA	COLA	NO COLA	Plan 3	5.9%		3.5% 4.0		1.1% 2.3	
Normal Cost to local government entity employer of defined benefit plan portion only (percent of payroll):																												
	0% Employee		2.5% Employee		5.0% Employee																							
	COLA	NO COLA	COLA	NO COLA	COLA	NO COLA																						
Plan 3	5.9%		3.5% 4.0		1.1% 2.3																							
<p>Plan 4 Defined contribution option</p> <ul style="list-style-type: none"> 401(k), 401(a) or 457 Plan 	<ol style="list-style-type: none"> State can provide local government entities three options: 401(k) plan, a fixed-contribution 401(a) plan and its supplemental 457 plans as employer options. Employers are free to design any benefit and contribution level available under the third-party administrator's recordkeeping system. Maximum combined employer and employee contributions are subject to IRS limits. State will offer its defined contribution plans to local governments, but local governments may procure a defined contribution plan from any source. 																											

This estimate of Normal Cost is based on current TCRS annual earnings assumption of 7.5%. Use of a lower earnings assumption will result in a higher normal cost. Normal cost is the portion of compensation (expressed as a percentage of payroll) that is being deferred in the current accounting year. This is one element of total pension cost which can increase due to multiple factors such as market losses in investments, future salary increases in excess of assumptions, and is not a guarantee of costs for a particular entity. Normal cost can only be determined by an actuarial study of a particular local government entity.

For further information, please go to www.treasury.tn.gov/tcrs and select the tab titled "New Plans for Local Govt". Please contact the TCRS Field Services division at (615) 741-1971 for questions or to obtain appropriate resolutions.

Employee Retirement Plans
Very Rough Estimates

Catch Up 5 Prior Years Service

	Most Expensive for Employer	Least Expensive for Employer	Employer Pays	Employee Pays	Employee Pays	Total Cost
Plan 1 Legacy			11.10%	0		83,784
Plan 2 Alternative			8.20%	0		61,857
Plan 3 Hybrid			5.90%	0		45,393

Moving Forward

	Most Expensive for Employer	Least Expensive for Employer	Employee pays	Employee Pays	Cost Monthly	Cost Annually
Plan 1			6.90%	5%	1054	12,656
Plan 2			3.40%	5%	520	6,237
Plan 3			2.30%	5%	351	4,219

Tennessee Consolidated Retirement System

A RESOLUTION to authorize a political subdivision's participation in the Tennessee Consolidated Retirement System in accordance with Tennessee Code Annotated, Title 8, Chapters 34 – 37.

WHEREAS, Tennessee Code Annotated, Title 8, Chapter 35, Part 2 allows a political subdivision to participate in the Tennessee Consolidated Retirement System (“TCRS”) subject to the approval of the TCRS Board of Trustees; and

WHEREAS, the Town of Stanton desires to participate in TCRS under the
(Name of Political Subdivision)

provisions of Tennessee Code Annotated, Title 8, Chapters 34 – 37 and in accordance with the following terms and conditions:

- A. TYPE PLAN. *(CHECK BOX 1 OR BOX 2 OR BOX 3 OR BOX 4)*. The Political Subdivision adopts the following type plan:
- (1) Regular Defined Benefit Plan.
 - (2) Alternate Defined Benefit Plan.
 - (3) Local Government Hybrid Plan *(If this Plan is chosen, the Political Subdivision MUST also maintain a defined contribution plan on behalf of its employees and pass the attached resolution that describes the type of defined contribution plan the Political Subdivision will adopt. The defined contribution plan could provide for employer contributions of 0% to up to 7% of its employees' salaries)*.
 - (4) State Employee and Teacher Hybrid Plan *(If this Plan is chosen, the Political Subdivision MUST also maintain a defined contribution plan on behalf of its employees whereby the Political Subdivision makes a mandatory employer contribution on behalf of each of its employees participating in the Hybrid Plan equal to 5% of the respective employee's salary subject to the cost controls and unfunded liability controls of the Hybrid Plan. The Political Subdivision must also pass the attached resolution that describes the type of defined contribution plan the Political Subdivision will adopt)*.
- B. EMPLOYEE CONTRIBUTIONS. *(CHECK BOX 1 OR BOX 2 OR BOX 3 - IF THE STATE EMPLOYEE AND TEACHER HYBRID PLAN IS SELECTED ABOVE, THE EMPLOYEES MUST CONTRIBUTE 5% OF THEIR EARNABLE COMPENSATION UNDER THAT PLAN AND BOX 1 MUST BE CHECKED)*. The Employees shall contribute:
- (1) 5% of the employees' earnable compensation.
 - (2) 2.5% of the employees' earnable compensation.
 - (3) 0% of the employees' earnable compensation.
- C. COST-OF-LIVING INCREASES FOR RETIREES. *(CHECK BOX 1 OR BOX 2 – IF EITHER THE LOCAL GOVERNMENT, OR THE STATE EMPLOYEE AND TEACHER HYBRID PLAN IS SELECTED ABOVE, COST-OF-LIVING INCREASES FOR RETIREES MUST BE GIVEN, SUBJECT TO ANY APPLICABLE COST CONTROLS AND UNFUNDED LIABILITY CONTROLS AND BOX 2 MUST BE CHECKED)*. The Political Subdivision shall:
- (1) NOT provide cost-of-living increases for its retirees.
 - (2) PROVIDE cost-of-living increases for its retirees.
- D. ELIGIBILITY OF PART-TIME EMPLOYEES. *(CHECK BOX 1 OR BOX 2)*. The Political Subdivision shall:
- (1) NOT allow its part-time employees to participate in TCRS.
 - (2) ALLOW its part-time employees to participate in TCRS.

E. **PRIOR SERVICE.** (CHECK AND COMPLETE BOX 1 OR BOX 2 OR BOX 3 OR BOX 4 OR BOX 5 – CAUTION: IF THE STATE EMPLOYEE AND TEACHER HYBRID PLAN IS SELECTED ABOVE AND IF BOX 3 BELOW IS NOT CHOSEN, THE EMPLOYER CONTRIBUTION COULD EXCEED 4% THEREBY CAUSING THE COST CONTROLS AND UNFUNDED LIABILITY CONTROLS TO AUTOMATICALLY APPLY. ACCORDINGLY, PRIOR SERVICE IS NOT RECOMMENDED). For each employee employed with the Political Subdivision on the effective date of the Political Subdivision’s participation in TCRS, the Political Subdivision shall:

- (1) Purchase ALL years of prior service credit on behalf of its employees.
- (2) Purchase NO years of prior service credit on behalf of its employees, but shall accept the unfunded liability should its employees establish ALL years of prior service.
- (3) NOT allow its employees to establish any prior service credit with the Political Subdivision.
- (4) Purchase _____ years of prior service credit on behalf of its employees and accept the unfunded liability should its employees establish an additional _____ years of prior service credit.
- (5) Purchase _____ years of prior service credit on behalf of its employees and no additional prior service credit may be established; and

F. **MAXIMUM UNFUNDED LIABILITY.** (COMPLETE THIS ITEM F ONLY IF THE STATE EMPLOYEE AND TEACHER HYBRID PLAN IS SELECTED ABOVE). For purposes of the cost control provisions of Tennessee Code Annotated, Section 8-36-922(d), the Political Subdivision defines “maximum unfunded liability” to mean an unfunded liability of no greater than -0-; and

WHEREAS, the liability for participation and costs of administration shall be the sole responsibility of the Political Subdivision and not the State of Tennessee; and

WHEREAS, the Political Subdivision has passed a budget amendment appropriating the funds necessary to meet such liability and the same is attached hereto; and

WHEREAS, the effective date of participation shall be on April 1, 2024, or on such later date as determined by the TCRS Board of Trustees, and the initial employer contribution rate shall be 6.9%, which is based on the estimated lump sum accrued liability of \$ -0-. If there is an estimated accrued liability, the amount shall be paid by:

- (1) Paying the amount in a lump sum within 30 days of the passage of this Resolution; or
- (2) Paying the amount through an increase in the Political Subdivision’s initial employer contribution rate for the next July 1 – June 30. If this box is selected, the Political Subdivision’s employer contribution rate would increase by _____%, for a total revised employer contribution rate of _____% for the next July 1 – June 30; or
- (3) Amortizing the amount over a period of _____ years from the effective date of participation. **Note:** This is subject to the approval of TCRS and the number of years cannot exceed 20 years.

NOW, THEREFORE, BE IT RESOLVED That the Board of Mayor and Aldermen of the
(Name of Governing Body)

Town of Stanton hereby authorizes all its employees in all its departments or
(Name of Political Subdivision)

instrumentalities to become eligible to participate in TCRS in accordance with the above terms and conditions subject to the approval of the TCRS Board of Trustees. It is acknowledged and understood that pursuant to Tennessee Code Annotated, Section 8-35-111 the Political Subdivision shall not make employer contributions to any other retirement or deferred compensation plans on behalf of any

employee who participates in TCRS pursuant to this Resolution wherein the total combined employer contributions to such plans exceed 3% of the employee's salary, unless the Local Government Hybrid Plan or the State Employee and Teacher Hybrid Plan is adopted by the Political Subdivision for such employee. If either the Local Government Hybrid Plan or the State Employee and Teacher Hybrid Plan is adopted by the Political Subdivision, the Political Subdivision may make employer contributions to the defined contribution plan component of that Plan and to any one or more additional tax deferred compensation or retirement plans on behalf of such employee provided that the total combined employer contributions to such plans on behalf of the employee does not exceed 7% of the employee's salary.

STATE OF TENNESSEE
COUNTY OF HAYWOOD

I, Allen Sterbinsky, ^{Mayor}~~clerk~~ of the
Board of Mayor and Aldermen of the Town of Stanton
(Name of Governing Body) (Name of Political Subdivision)

Tennessee, do hereby certify that this is a true and exact copy of the foregoing Resolution that was approved and adopted in accordance with applicable law at a meeting held on the 19 day of Dec, 2023, the original of which is on file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand, and the seal of the Town of Stanton
(Name of Political Subdivision)

Nanna M. Kallebroek
As Clerk of the Board, as aforesaid

Seal



Town of Stanton Retirement Plan Study

A Study of the Costs and Benefits Anticipated through Participation
in the Tennessee Consolidated Retirement System

ACTUARIAL VALUATION REPORT

April 1, 2024

1. Employer Past Service Contribution (One-time Contribution)

	Plan 1		Plan 2		Plan 3
	Without COLA	With COLA	Without COLA	With COLA	With COLA
Past Service Scenarios					
1. All Past Service (Employer purchases all years)	\$194,810	\$230,789	\$155,856	\$182,359	\$130,655

2. Annual Employer Contribution Rate (Ongoing Contribution)

	Plan 1		Plan 2		Plan 3
	Without COLA	With COLA	Without COLA	With COLA	With COLA
Past Service Scenarios					
1. All Past Service (Employer purchases all years)	5.38%	7.35%	2.90%	4.23%	1.68%

The above results assume that employees will contribute 5% of pay toward the future cost of their retirement benefit. Alternatively, the entity may elect to charge only 2.5% employee contributions or to require no employee contributions, in which case TCRS will increase the above rates by 2.5% or 5%, respectively.

RESOLUTION # _____

A RESOLUTION TO AUTHORIZE AND APPROPRIATE FUNDS FOR AN ACTUARIAL STUDY TO DETERMINE THE COST(S) ASSOCIATED WITH ALLOWING ELIGIBLE EMPLOYEES AND FORMER EMPLOYEES OF A POLITICAL SUBDIVISION TO ESTABLISH RETIREMENT CREDIT FOR SERVICE RENDERED BY SUCH EMPLOYEES PRIOR TO THE POLITICAL SUBDIVISION'S PARTICIPATION IN THE TENNESSEE CONSOLIDATED RETIREMENT SYSTEM.

WHEREAS, the Town of Stanton (the "Political Subdivision") began participation in TCRS on April 1, 2024 ("Participation Date"), but did not authorize its employees to establish credit in TCRS for any, or only a portion, of the previous service they rendered to the Political Subdivision prior to the Participation Date ("Prior Service")

WHEREAS, the Political Subdivision now wishes to considering allowing additional Prior Service credit under the provisions of Tennessee Code Annotated, Section 8-35-203(a)(2) for its current and former employees who are members of TCRS and who meet the following conditions:

1. The individual must have been employed with the Political Subdivision on its Participation Date and continuously for the thirty (30) days immediately preceding that date; provided, that in the event the individual was not continuously employed by the Political Subdivision from the period of previous service claimed through and including the Political Subdivision's Participation Date, the individual must have been employed by the Political Subdivision on its Participation Date and continuously for the six (6) months immediately preceding or after that date; and
2. The individual must have become a member of TCRS within thirty (30) days after the Political Subdivision's Participation Date; and

WHEREAS, prior to authorizing the Prior Service credit, Tennessee Code Annotated, Section 8-35-203(a)(2) requires the chief governing body of the Political Subdivision to adopt a resolution authorizing and paying for the cost of an actuarial study to determine the liability associated with such Prior Service.

NOW, THEREFORE BE IT RESOLVED, That the Board of Mayor and Aldermen of the Town of Stanton hereby authorizes and agrees to pay for an actuarial study to determine the cost(s) associated with such Prior Service based upon the purchase of 5 years of Prior Service credit on behalf of the individual and no additional Prior Service credit may be established; and

BE IT FURTHER RESOLVED That there is hereby appropriated from the general funds of the Political Subdivision such amount as is required to pay for the cost of the actuarial study. Upon receipt of the actuarial study results, the Political Subdivision shall pay the cost for the study from the funds herein above appropriated to TCRS, or as otherwise directed by the TCRS Board of Trustees.

Passed this 18th day of February, 2025.

NORMAN BAUER, JR., Mayor

ATTEST:

TWILLA MOSS, Town Recorder

STATE OF TENNESSEE

COUNTY OF HAYWOOD

I, Twilla Moss, Town Recorder of the Board of Mayor and Aldermen for the Town of Stanton, Tennessee, do hereby certify that this is a true and exact copy of the foregoing Resolution that was approved and adopted in accordance with applicable law at a meeting held on the 18th day of February, 2025, the original of which is on file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand, and the seal of the Town of Stanton.

TWILLA MOSS, Town Recorder

Seal

**Board of Mayor and Aldermen
Agenda Item Summary Sheet**

Date: 02/11/2025
Topic: Resolution correcting Resolution 230613B
Recommended by: Norman Bauer Jr, Mayor
Agenda Item: 10.2

Purpose: To correct a previous ordinance that was passed with amendments to the original, but not recorded correctly.

Background: At the June 12, 2023, Board of Mayor and Aldermen meeting, the board voted to annex the property located at 11999 Highway 70W, the former property of James and Patricia Rich. The annexation request was presented by Danny Silsbe of Designer Construction and requested mixed-use zoning for potential development. The property did not have sewer or sufficient water supply for development. The plan of services necessitated the extension of water and sewer to the property with the developer responsible for the cost. The Board voted in favor of a 50% reimbursement by the Town for the extension of the sewer to the property in the interest of supporting development – the only no vote was the previous mayor.

The former mayor had not initially signed and filed the annexation resolution. Once the oversight was discovered, the original resolution presented to the board, sans the update, was signed and filed. The error was recently noted and legal opinion for remedy was sought.

Recommendation: Pass a resolution amending the filed ordinance to properly reflect the previously-approved verbiage by the Board as noted in the minutes of the June 13, 2023 Special Call meeting.

RESOLUTION # _____

**RESOLUTION AMENDING AND CORRECTING RESOLUTION 230613B
REGARDING THE ADOPTION OF A PLAN OF SERVICE FOR THE
ANNEXATION OF THE PROPERTY LOCATED ON STATE ROUTE 1/ US
ROUTE 70; TAX PARCEL 001.00, HAYWOOD COUNTY TAX MAP 119N
GROUP C OWNED BY JAMES R. RICH AND PATRICIA W. RICH**

WHEREAS, Resolution 230613B was passed by the Mayor and Board of Aldermen but did not accurately reflect the decision of the Town of Stanton Board of Mayor and Aldermen from the special called June 13, 2023, meeting in which the Board of Mayor and Aldermen voted for the cost of water and sanitary sewer service to be divided 50% for the owner and 50% for the Town of Stanton (see attached map); and

WHEREAS, all other services provided in the original plan of services were correct in that the only amendment to the said Resolution will be the equal division of the cost of water services and sanitary sewer service

NOW, THEREFORE, the Mayor and the Board of Aldermen of the Town of Stanton do hereby amend Resolution 230613B to reflect the changes that are reflected in the June 13, 2023, special called meeting in which the plan of services would be amended for water service and sanitary service for the cost to be divided one-half each between the property owner and the Town of Stanton.

This Resolution shall be effective immediately upon passage, the public health, safety, and welfare requiring it.

Passed this 18th day of February, 2025.

NORMAN BAUER, JR., Mayor

ATTEST:

TWILLA MOSS, Town Recorder

**Board of Mayor and Aldermen
Agenda Item Summary Sheet**

Date: 02/14/2025
Topic: Resolution to Apply for the 2026-2029 THDA HOME Grant
Recommended by: Norman Bauer Jr, Mayor
Agenda Item: 10.3

Purpose: To pass a resolution for the Town to apply for the 2026-2029 Tennessee Housing Development Agency HOME Grant.

Background: The Town has previously successfully applied for the HOME grant during several periods. The grant program is intended to provide funds to the municipality to permit renovations and/or reconstruction of low-income residences. This past cycle, two properties were demolished and rebuilt using the funds.

Once awarded, the Town will accept applications that would be sent for THDA approval. If approved, the properties will be prioritized and the work will be performed by THDA-qualified contractors until the funds are depleted.

SWTDD will apply on our behalf and manage the grant funding and program.

Recommendation: Pass the resolution authorizing the Town of Stanton to apply for the 2026-2029 THDA Home grant and permit SWTDD to act on our behalf to apply for the grant.

RESOLUTION # _____

A RESOLUTION FOR THE TOWN OF STANTON TO APPLY FOR TENNESSEE HOUSING DEVELOPMENT AGENCY'S 2026-2029 HOME GRANT

WHEREAS the Tennessee Housing Development Agency (THDA) administers the federally funded HOME program to promote the production, preservation and rehabilitation of single family housing for low income households; and,

WHEREAS many single-family homeowners in occupied homes in the Town of Stanton Town need reconstruction or rehabilitation; and,

WHEREAS the Town wishes to apply for the 2026-2029 HOME Grant in the amount of \$750,000.

NOW, THEREFORE BE IT RESOLVED by the Board of Mayor and Council that:

Section 1: That the Mayor shall submit a grant application to Tennessee Housing Development Agency for the 2026-2029 HOME Grant, designate Southwest Tennessee Development District as the Administrator of this HOME Grant, and work with SWTDD to complete the application and administer this grant if awarded, and,

Section 2: The Town has agreed to adhere to all THDA requirements and adopt THDA's HO-1 Policies and Procedures; and,

Section 3: The Town has agreed that all citizens of the Town of Stanton may apply for the 2026-2029 HOME Grant; and,

Section 4: The Town of has agreed that all building permit fees be waived to qualified grant applicants and their contactors; and,

Section 5: The Town has agreed that all water/sewer connection/tap fees be waived to qualified grant applicants and their contactors; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage, the public health, safety, and welfare requiring it.

Passed this ____ day of February, 2025.

NORMAN BAUER, JR., Mayor

ATTEST:

TWILLA MOSS, Town Record

**Board of Mayor and Aldermen
Agenda Item Summary Sheet**

Date: 02/11/2025
Topic: New VoIP Phone System
Recommended by: Norman Bauer Jr, Mayor
Agenda Item: 10.4

Purpose: To advise the Board of the purchase of a new VoIP phone system to increase efficiency as the Town prepares for the growth.

Background: The Town currently operates with individual phone numbers for the town hall, library, and fire station. The town hall's single phone line has three phones operating with the same line. If one phone is in use, the line is tied up. An alternative is necessary to improve efficiency of operations.

The Town's purchasing policy affords the Mayor the ability to make purchases below \$5,000 provided he/she makes effort to compare products/services pricing and benefits.

The Mayor has shopped pricing and reviews on several VoIP systems for small government application. Vonage has been evaluated as the best service for the Town's current, and future, needs. The systems will establish 10 extensions, allowing multiple positions and offices to use the system without interrupting other call attempts. It'll also permit the town recorder, mayor, maintenance, library, fire department, and others to have individual extensions and voicemails. Additionally, if the individual is not in the office, calls could be accessed via an application on the mobile phones. To keep cost down, the town will initially rent 5 phones, with the option to purchase phones in the future.

Recommendation: No action needed. Informational only.



Sales Order

Sales Order #: Q-1652498
Customer: Town of Stanton
Customer Contact: Norman Bauer
Sales Order Valid for Customer Signature Until: Feb 28, 2025 at 11:59 pm (EST)
Subscription Services Initial Term: 2 Year
Subscription Service Term Start Date: 45 Days After Sales Order Acceptance
Subscription Services Invoicing Frequency: Monthly
Payment Terms: Due on receipt
Sales Order Currency: USD

Account Executive

Andy Wood
andy.wood@vonage.com
 (470) 654-9758

Contact your Account Executive with any questions

Included at no extra cost:

The "Vonage Business Cloud" Mobile app! Call and text using your personal business number on-the-go, check voicemails, access paid add-ons and more. Available on the App Store and Google Play. Mobile data charges may apply.

Quote #Q-1652498

Name	Address	One time set up price	Initial promo monthly price	Post promo monthly price
Stanton Primary	8 MAIN ST STANTON, TN 38069 US	\$ 0.00	\$ 279.94	\$ 339.91

Stanton
 8 MAIN ST, STANTON, TN 38069 US

Purchase order:

One time set up price

Product	Quantity	Unit price	Subtotal
Location Activation ^^	1	\$ 100.00	\$ 100.00
Location Activation Discount			(\$ 100.00)
Product total			\$ 0.00
Shipping			
Standard Shipping	5	\$ 0.00	\$ 0.00
Subtotal (excludes taxes)			\$ 0.00
County - Sales Tax			\$ 0.00
State - Sales Tax			\$ 0.00
State - Sales Tax (Single Article)			\$ 0.00
County - Sales Tax (Single Article)			\$ 0.00
Total one time set up price			\$ 0.00

Monthly charge (upon activation)

Product	Quantity	Unit price	Subtotal
Unlimited Extension ^{^^}	10	\$ 19.99	\$ 199.90
Unlimited Extension Discount			30% OFF FOR FIRST 24 MONTHS
Local Company Number ^{^^}	1	\$ 4.99	\$ 4.99
Call Group ^{^^}	1	\$ 0.00	\$ 0.00
Yealink SIP-T46U with Power Supply - Rental ^{^^}	5	\$ 3.99	\$ 19.95
Fees			
Recovery Fee			\$ 38.50
Emergency Services Fee			\$ 9.90
Subtotal			\$ 273.24
Discount			(\$ 59.97)
Subtotal (including discounts, excludes taxes)			\$ 213.27
Taxes			
State - Telecommunications Sales Tax			\$ 16.90
State - Sales Tax (Business)			\$ 4.54
State - Sales Tax (Single Article)			\$ 0.00
State - Sales Tax			\$ 3.04
State - E911 (VoIP)			\$ 15.00
Federal - Federal Program Fee			\$ 26.00
County - Sales Tax (Single Article)			\$ 1.19
Taxes total			\$ 66.67
Estimated post promo monthly price			\$ 339.91

Estimated total (all locations)	One time set up price	Initial promo monthly price	Post promo monthly price
	\$ 0.00	\$ 279.94	\$ 339.91

^{^^} Discount pricing does not apply to add-ons, certain features, hardware, or one-time charges. Taxes, fees, customs and duty are not included.

^{^^^} Promotional discount applies to monthly recurring charges during the applicable promotion period. After the promotional period, the post-promo monthly recurring price applies for the remainder of the contract term. Discount/promotion does not apply to add-ons, certain features, hardware, or one-time charges. Taxes, fees, customs and duty are not included.

Please note:

1. Notwithstanding the then-current retention period (if any) for Customer Data; upon termination of the Agreement, Customer Data will be available to retrieve or download for a period of 30 days only. Thereafter, Vonage shall permanently delete all Customer Data. If termination occurs before the expiry of the then-current retention period (whether the standard inclusive period or extension to that period), no refund will be available to the Customer.

2. Payments are due in the currency and on the terms and frequency stated in this Sales Order.

3. Any applicable taxes and fees will be determined based on the laws and regulations of the applicable authority(ies) governing the provision of the Services and purchase of Vonage Equipment in the Country/Region/location provided by Customer on this Sales Order

Validity and Authorized Signatures

This Sales Order remains valid for acceptance by Customer until the Sales Order expiration date as detailed above. Upon Customer acceptance, this Sales Order constitutes the valid and binding agreement between Vonage and the Customer identified below to purchase and use the Vonage products and services specified in this Sales Order. This Sales Order, together with any terms or conditions set forth in any applicable amendment, addendum, exhibit or schedule to this Sales Order, is subject to and governed by the Terms of Service Agreement set forth at <https://www.vonage.com/legal/unified-communications/tos/global-vc-tos/> (the "TOS"), which include provisions relating to payment, service term, early termination, limitations of liability and emergency services, and which are hereby made part of and incorporated by this reference into this Sales Order. Any capitalized terms not otherwise defined in this Sales Order shall have the meaning ascribed to such terms in the TOS. The Person who has accepted this Sales Order as stated below warrants that they are authorized to accept this Sales Order and to acknowledge and accept the TOS.

The authorized representative of Customer has accepted this Sales Order effective on the date below.

Customer Information

Name:	Norman Bauer
Email Address:	norman.bauer@stantontn.gov
Title:	Mayor
Accepted On:	Tue Feb 11 23:49:11 GMT 2025

Yealink SIP- T46U

Productivity-enhancing SIP Phone for Office Workers and Professionals



4.3-inch Screen



Optima HD Voice



Dual USB Ports



Expansion Module



Acoustic Shield



Efficient Deployment & Management

Contact Us



Boost Productivity with New Powerful Chipsets



Sleek Experience for Voice Communication



Reliable System Stability



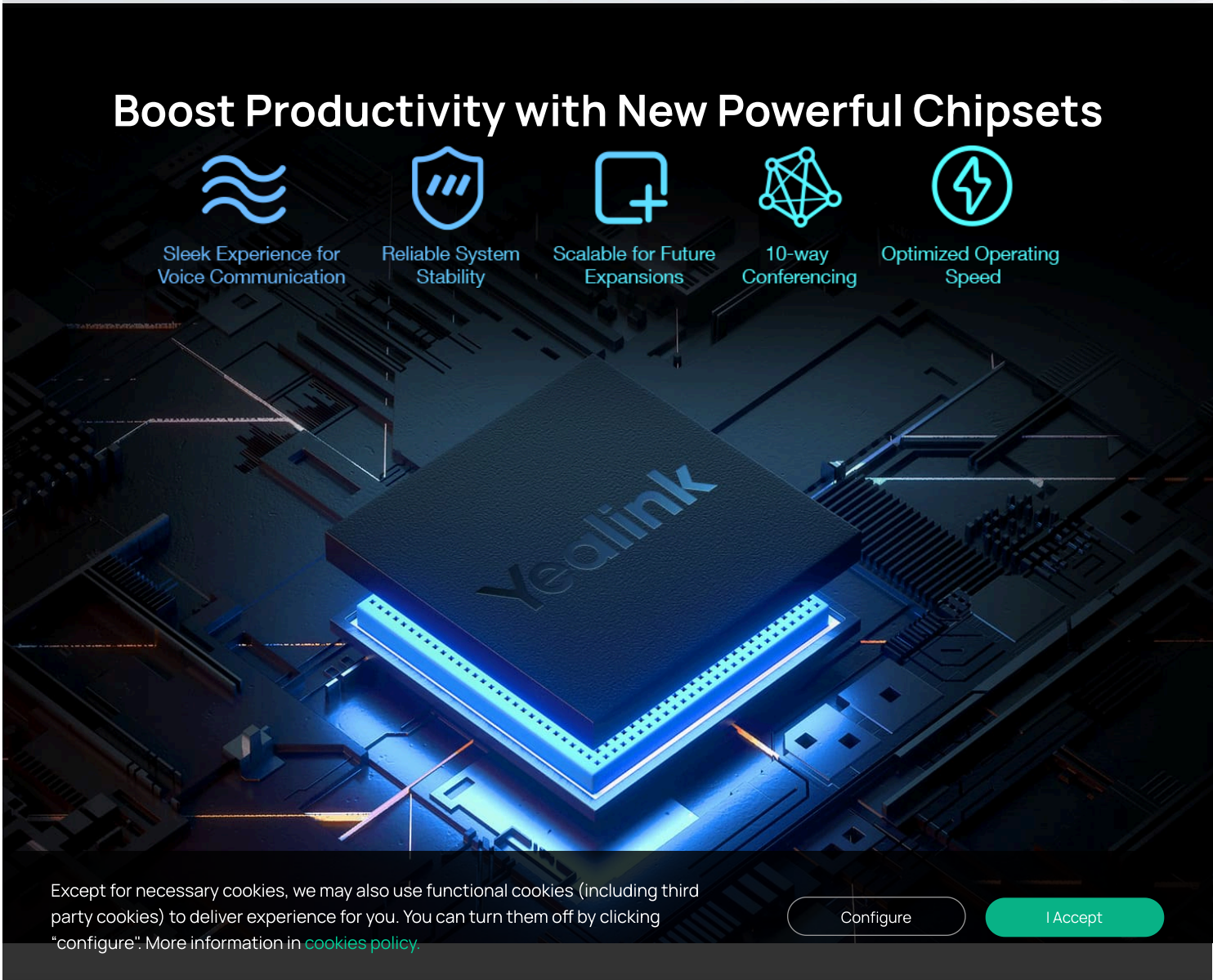
Scalable for Future Expansions



10-way Conferencing



Optimized Operating Speed



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I Accept

**Board of Mayor and Aldermen
Agenda Item Summary Sheet**

Date: 02/10/2025
Topic: Discuss Renewing Grass Cutting Contract
Recommended by: Norman Bauer Jr, Mayor
Agenda Item: 10.5

Purpose: To determine whether to renew the current grass cutting contract with James Humphreys beyond April, 2025.

Background: The Town established a 5-year contract with Greg Rogers (and Royce Barnett) in 2022 at an annual rate of \$22,500. The Barnett's obtained agreement from the Town to terminate the contract in 2023. The previous mayor assigned the contract to James Humphreys to finish out the 2023 season. A new contract was entered into in 2024 with James Humphreys assuming the remainder of the 5-year contract at a price of \$32,899.68. This contract is renewable annually at the Board's discretion (item 27 of the contract).

The need for a hired contractor arose from the Town's John Deere tractor being unserviceable. The Town is procuring a new tractor for the Public Works department, as well as a trailer and zero-turn lawnmower. The Public Works employee will have the necessary equipment to properly maintain the Town's landscape.

The Mayor, Town Recorder, and CMFO are starting on the FY 2026 budget. The budget needs to be provided to the Board at the April meeting for first reading. A decision needs to be made regarding the continuation of the contract to appropriate the funds in the budget as needed.

Recommendation: Discuss and present a motion regarding the renewal of the grass cutting contract with James Humphreys.

TOWN OF Stanton

Grass Cutting Contract

This Agreement is entered into by and between the Town of Stanton (herein referred to as "Stanton") and Gregory Rodgers (hereinafter referred to as "Contractor") regarding grass cutting services for Stanton. Contractor agrees to provide the services as outlined in the attached Scope of Services and map, beginning 1 April 2022 and ending October 31, 2127.

Stanton agrees to pay Contractor an annual amount Twenty Two Thousand Five Hundred (\$22,500) Dollars per year. Contractor invoices will be paid in monthly installments beginning April 1st of each year, with the final payment ~~October~~ ^{Nov} 1st of each year.

If Contractor fails to perform the grass cutting services or if the work does not meet the quality required by Stanton, then Stanton has the right to terminate said Agreement with 60 days written notice to Contractor.

Contractor will provide a certificate of insurance in the amount of One Million (\$1,000,000) Dollars and must maintain insurance coverage during the length of the contract, covering liability to Stanton for any and all work related to this Agreement. If insurance coverage lapses during said period of time, Stanton may immediately terminate the contract.

Contractor agrees to hold Stanton harmless for any damage done to Contractor's mowers or other property used to maintain the grass in this Agreement. Further, Contractor will hold Stanton harmless for any injuries received by Contractor or his/her employees or agents.

This Agreement is entered into on 1 April, 2022.

TOWN OF STANTON

By: *AS* Sterbinsky
ALLAN STERBINSKY, Mayor

 James E. Humphreys
GREGORY RODGERS, Contractor
James Humphreys

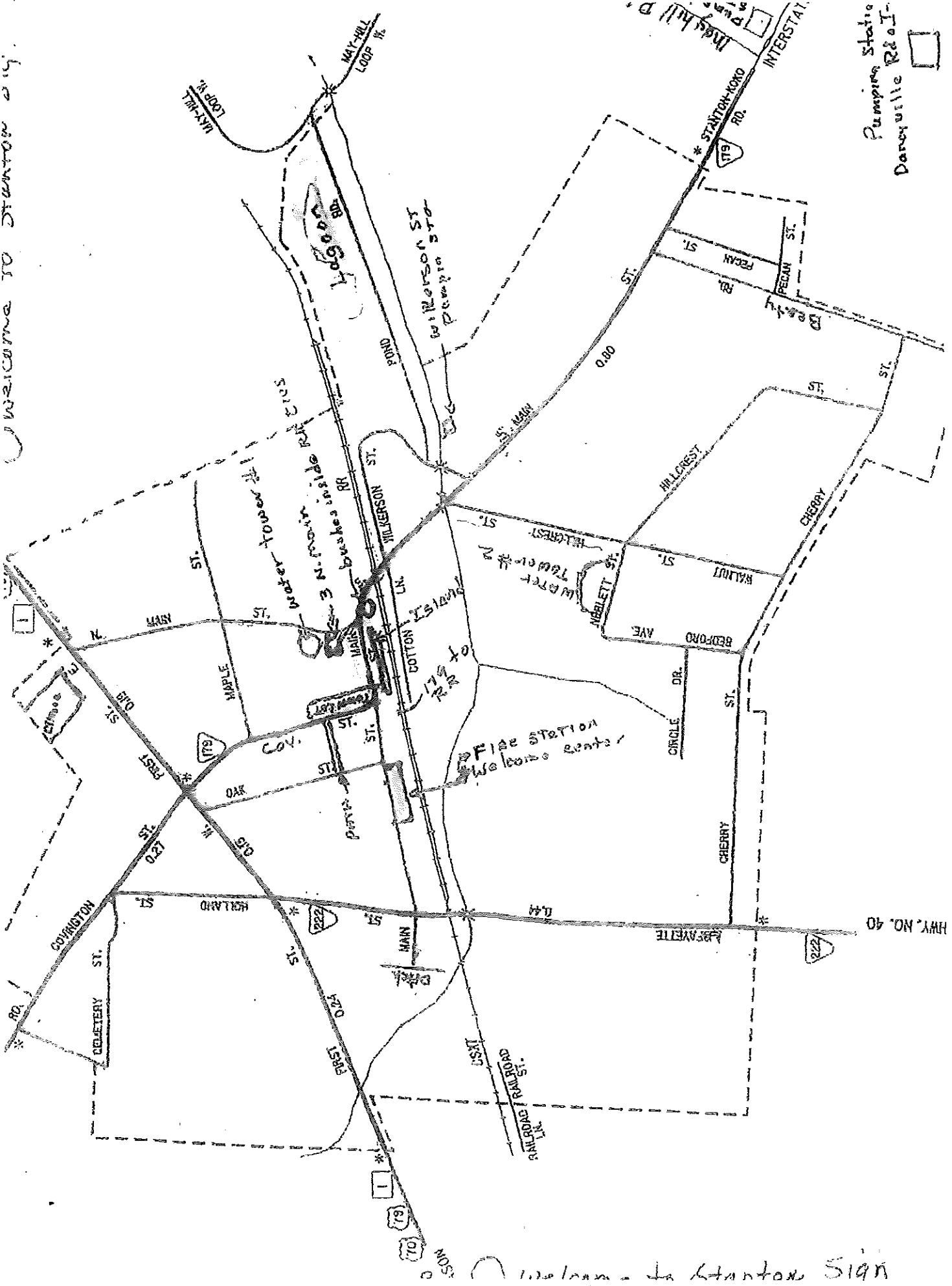
Grass Cutting Scope of Work

April 2022

1. Cut and/or weedeat all sides of the streets within the Town Limits, to cover all Right of Ways within the Town.
2. Lagoon- keep grass and weeds cut to the water's edge. Weedeat and/or apply Round up only to fence lines.
3. Water Tower – Lots #1 and #2, keep cut and trimmed, also Roundup and/or trim all fence lines.
4. Stanton Clinic- Keep grass cut and trimmed and finish mowed (no bush hog). Yard and pavement (including parking lots) should be kept free of debris (e.g., limbs, leaves, gum balls).
5. Cut and trim grass on Railroad property from Main Street to the railroad tracks
6. Cut and trim islands on Main Street.
7. Cut and trim ditch at end of Main Street – West of Lafayette (see map)
8. Cut and trim bushes at Main and North Main (inside railroad ties)
9. Cut and trim 2/3 North Main (beside the Cannery – in front of Post Office) – no bush hog
10. Cut and trim all grass and brush around Fire Department – no bush hog
11. Cut and trim all grass and brush around Stanton Welcome Center – no bush hog
12. Cut and trim Town lot at 22 Main Street, including bank behind it
13. Cut and trim three pumping stations: 1) Mayhill and 179, 2) Wilkerson, 3) Lift station by Exit 47
14. Trim and cut weeds around “Welcome to Stanton” signs east and west of Town limits on Hwy70
15. All debris and garbage is to be picked up prior to mowing
16. Any debris cut or trimmed must be disposed of properly
17. See attached map for highlighted areas, indicating where work is to be completed
18. All equipment and supplies must be provided by the vendor
19. Stanton Clinic and specified areas must be manicured (e.g., cut once per week) and the remainder of the areas cut and trimmed twice per month.
20. For the Clinic, trim bushes, weed the flowerbed, clean parking lot as needed
21. Cut and trim behind Stanton Town Hall, Shop, and Cannery
22. \$500 will be provided for the initial cleanup in April 2022
23. Certificate of Insurance in the amount of \$1,000,000 naming the Town of Stanton as beneficiary must be provided after the bid is accepted and before work commences. Insurance must cover Stanton for any and all liability related to work conducted by the vendor or subcontractors.

24. Quality assurance will be monitored weekly by the Mayor or designee. Failure to maintain quality standards will result in termination of the contract
25. Prior experience managing and maintaining municipal services of similar scope and magnitude preferred
26. References from the previous six months of work must be provided
27. Length of contract will be five years, renewable annually, pending satisfactory completion of all work and approval by the Stanton Board of Mayor and Aldermen

WELCOME TO STANTON CITY



Pumpkin Station
 Danville Rd. I-
 []

WELCOME TO STANTON SIGN

J & S LAWN SERVICE

Always on the Cutting-Edge

(731) 443-2582 / (731) 780-4666

revh3@yahoo.com

FROM: James E. Humphreys
212 Country Lake Circle
Brownsville, TN 38012

Date: May 7, 2024

TO: Town of Stanton
8 Main Street
Stanton, TN. 38069

2024 PROPOSAL

This proposal includes grass cutting, spraying, weed-eating, cleaning parking lots, and picking up litter and debris at locations mentioned in the attached contract.

Service Cost: \$29,513.68

This service cost covers all the items listed in the attached contract except for items 19, 20, 22, 30.

J & S LAWN SERVICE

Always on the Cutting-Edge

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revh3@yahoo.com

FROM: James E. Humphreys
212 Country Lake Circle
Brownsville, TN 38012

Date: May 7, 2024

TO: Town of Stanton
8 Main Street
Stanton, TN. 38069

ADMENDMENT TO ORIGINAL CONTRACT

(once started/per year)

- | | | |
|-------------|--|-----------|
| ▪ Item #19: | Cutting, weed eating, and removing debris from 3 acres (bi-weekly) once treatment plant is ready for operation. | \$ 900.00 |
| ▪ Item #20: | Cutting, and weed eating a 3 feet area around fire hydrants, pumping/lift stations along Hwy 222 from Stanton Town limit to Exit 42. | 1,600.00 |
| ▪ Item #22: | Picking up debris cut or trimmed and disposal at the Haywood County landfill or other authorized locations. | 886.00 |

TOTAL

29513.68
\$3,386.00

total = 32,899.68

- Item #30: Removing leaves and debris during winter months (***December to March***) from Town streets, Clinic parking lots, and downtown Stanton streets/lots (including side streets), as needed \$10.00 per cubic yard.

Request for Proposals
Grass Cutting Scope of Work

April 2024

Scope of Services April to November

1. Cut and/or weedeat all sides of the streets within the Town Limits, to cover all Right of Ways within the Town of Stanton.
2. Lagoon: Keep grass and weeds cut to the water's edge. Weedeat and/or apply Roundup only to fence lines, not by the lagoon water or surrounding areas.
3. Water Tower – Lots #1 and #2, keep cut and trimmed. Roundup and/or trim all fence lines.
4. Stanton Clinic- Keep grass cut and trimmed and finish mowed (no bush hog). Yard and pavement (including parking lots) should be kept free of debris (e.g., limbs, leaves, gum balls) at all times.
5. Stanton Clinic and specified areas must be manicured (e.g., cut, weeded, and trimmed once per week) and the remainder of the areas specified in this contract must be cut and trimmed at least twice per month.
6. For the Stanton Clinic, trim bushes, weed the flowerbed, clean parking lot as needed
7. Cut and trim grass on Railroad property from Main Street to the railroad tracks
8. Cut and trim islands on Main Street.
9. Cut and trim ditch at end of Main Street – West of Lafayette (see map)
10. Cut and trim bushes at Main and North Main grass surrounding water spigot)
11. Cut and trim 2/3 North Main (beside the Cannery – in front of Post Office) – no bush hog
12. Cut and trim all grass and brush around Fire Department – no bush hog
13. Cut and trim all grass and brush around Stanton Welcome Center – no bush hog
14. Cut and trim Town lot at 6 Wilkerson Street. Grass around exercise equipment and play equipment can be cut with a weedeater. Grass around trees must be hand trimmed (no weed eaters). No chemicals must be used on this lot.
15. Cut grass and hand clip around trees along the walking trail on Hillcrest. No chemicals can be used around or near the trees.
16. Cut and trim three pumping stations: 1) Mayhill and 179, 2) Wilkerson, 3) Lift station by Exit 47
17. Trim and cut weeds around “Welcome to Stanton” signs east and west of Town limits on Hwy70
18. Cut and trim behind Stanton Town Hall, Shop, and Cannery
19. Cut grass, weedeat, and remove any debris from 3 acre lot for the new wastewater treatment station. This task will only start when the treatment plant is built and ready for operation.
20. Cut grass and trim all Stanton owned equipment (e.g., fire hydrants, pumping/lift stations) along Hwy 222 from Stanton Town limit to Exit 42.

21. All debris and garbage is to be picked up prior to mowing
22. Any debris cut or trimmed must be disposed of at the Haywood County landfill or other authorized locations.
23. All equipment and supplies must be provided by the Contractor
24. Certificate of Insurance in the amount of \$1,000,000 naming the Town of Stanton as beneficiary must be provided after the bid is accepted and before work commences. Insurance must cover Stanton for any and all liability related to work conducted by the Contractor or subcontractors.
25. Evidence of appropriate Licensing and Bonding will be provided before the contract is awarded.
26. Quality assurance will be monitored weekly by the Mayor or designee. Deviations from contractual expectations will be communicated by the Mayor. Failure to rectify deviations from contractual expectations may result in termination of the contract.
27. Successful prior experience managing and maintaining municipal lawnscape services of similar scope and magnitude for at least one municipality in West Tennessee is required
28. References from the previous six months of work must be provided
29. Length of contract will be five years, renewable annually, pending satisfactory completion of all work and approval by the Stanton Board of Mayor and Aldermen

The attached maps show a visual intended simply to guide interpretation of the narrative. The narrative scope of work takes precedence over the map.

Scope of Services December to March

30. During the winter months (December to March), leaves and debris must be removed from Town streets, Clinic parking lots, and downtown Stanton streets/lots (including side streets) as needed.

Emergency Situations related to Storms or other Natural Disasters

During an emergency situation due to storms or other natural disasters, debris may need to be removed and landscaping renovated. These services will be provided on an as-needed basis. Contractor proposals should provide a price per hour to clean up during/after these occurrences.

Emergency Situations related to Storms or other Natural Disasters.

This work will consist of six (6) elements and will be priced at \$10.00 per cubic yard.

Element Units

- I. Pick up debris and haul to temporary site, if needed per cubic yard.
- II. Process at temporary site, per cubic yard.
- III. Haul to disposal site outside the city, per cubic yard.
- IV. Stump removal and disposal.
- V. Field dirt to fill stump holes, per cubic yard.
- VI. Miscellaneous services per hour.

Note: *Private property pickups are not included in this quote.*

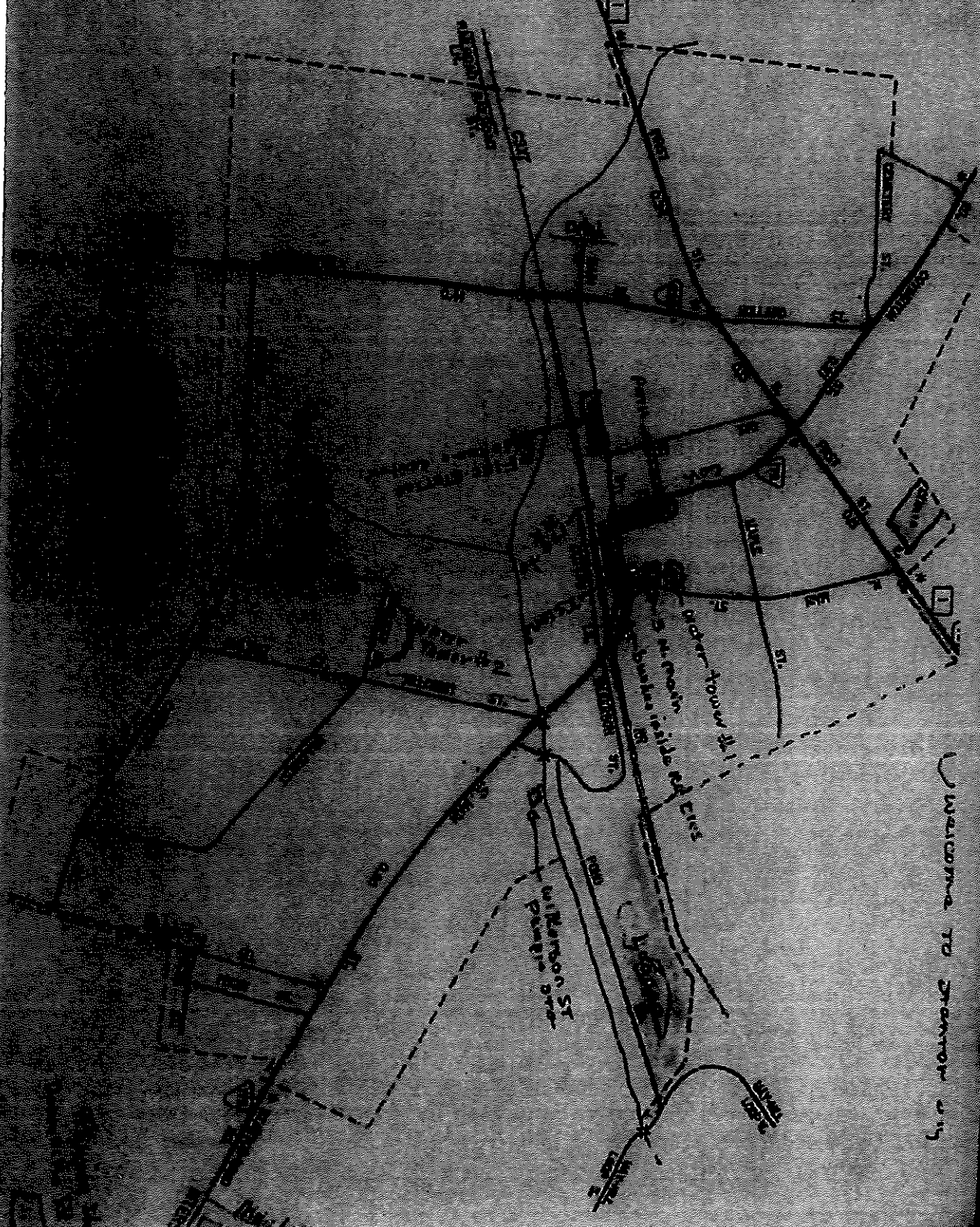
Contractor will provide a certificate of insurance in the amount of One Million (\$1,000,000) Dollars and must maintain insurance coverage during the length of the contract, covering liability to Stanton for any and all work related to this Agreement. If insurance coverage lapses during said period of time, Stanton may immediately terminate the contract.

Contractor agrees to hold Stanton harmless for any damage done to Contractor's mowers or other property used to maintain the grass in this Agreement. Further, Contractor will hold Stanton harmless for any injuries received by Contractor or his/her employees or agents.

Proposals should be delivered to Stanton Town Hall by 12:00 noon on 10 May 2024. Proposals will be reviewed by the Stanton Board of Mayor and Aldermen at the regularly scheduled Board meeting on 21 May at 7:00 pm at the Stanton Town Hall

1110 LONG - L. STANTON SIGN

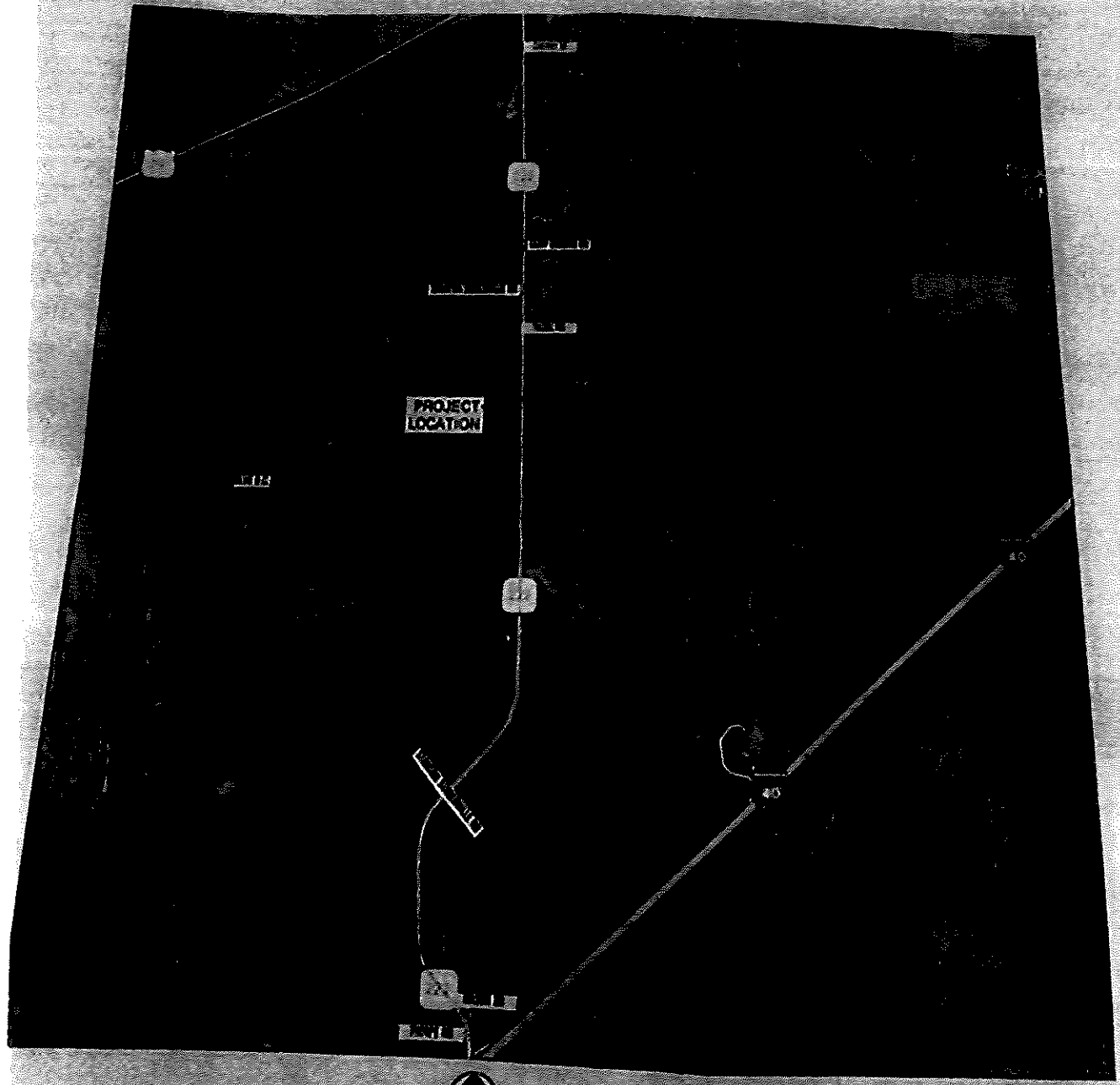
1110 LONG



WELCOME TO STANTON 113

Long Hill D.

TOWN OF STANTON STATE ROUTE 222 WATER LINE EXTENSION



**Board of Mayor and Aldermen
Agenda Item Summary Sheet**

Date: 01/23/2025
Topic: Fire Department Grant Award
Recommended by: Norman Bauer Jr, Mayor
Agenda Item: 10.6

Purpose: To notify the Board of the award of the Tennessee Volunteer Firefighters Equipment and Training Grant to the Stanton Fire Department and request additional funds

Background: The Stanton Fire Department has been trying to obtain funding to purchase new SCBA to replace its current equipment that is at the end of its serviceable life. Currently the department operates with 30-minute, 2216 psi bottles that were manufactured in . The air bottles are required to be hydrostatic tested to ensure it can hold the pressure for the air required for the firefighters breathing apparatus.

We had requested \$99,000 to replace and add to our inventory. However, we were approved for \$42,000, which will permit us to purchase 4 new SCBA units, increased to 45-minutes and 4,500-psi, with some funds remaining. These funds will be applied to purchase a RIT Pak, which is used to provide air for a downed firefighter in an emergency situation. The remainder of the funds will need to be sourced. There is the possibility to use funds from the sale of the Public Works equipment.

Recommendation: Pass a motion to move \$2,500 from the sale of the Public Works Equipment to the fire department budget to cover the remaining balance of acquiring the RIT Pak.

norman.bauer@stantontn.us

From: Nora Chlum <Nora.Chlum@tn.gov>
Sent: Thursday, January 23, 2025 2:02 PM
To: norman.bauer@stantontn.us
Subject: FY25 VFD Grant Notice of Intent to Award - Stanton Volunteer Fire Department



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
FIRE PREVENTION
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243**

January 23, 2025

Stanton Volunteer Fire Department
PO Box 97
Stanton, TN 38069

norman.bauer@stantontn.us

Re: Volunteer Firefighter Equipment and Training Grant Program Solicitation 33501-252516

Dear Norman Bauer,

Thank you for submitting an application in response to Solicitation 33501-252516 regarding the 2025 Volunteer Firefighter Equipment and Training Grant. The State has completed its evaluation of all applications, and the subject procurement records are open for public inspection. Stanton Volunteer Fire Department was determined to have met the mandatory requirement items as set forth in the Technical Response and Evaluation Guide of the Solicitation and selected by the grant award selection committee to be considered for award of grant funds in the amount of \$42,000.00.

All selected applicants are required to have an Edison Supplier ID to receive funds. According to our file, your Edison Supplier ID is 0000002026, and your address is PO Box 97, Stanton, TN 38069. Should you have any questions related to your Edison Supplier ID or address, please contact Ms. Nora Chlum at Nora.Chlum@TN.gov or (615) 313-4783. Per the Solicitation, if a Respondent does not timely complete all requirements, the State reserves the right to award grant funds to the next ranked alternate Grantee.

This Notice is NOT an acceptance of any offer, and the State retains the right to reject any application. In accordance with the subject solicitation and Tennessee law, this Notice shall not create any right, interest, entitlement or claim on the part of the above-named or any offeror. No offeror shall acquire any such right unless and until a contract is properly executed and approved, in accordance with applicable Tennessee laws and regulations.

Your interest in the Volunteer Firefighter Equipment and Training Grant Program is sincerely appreciated. We encourage you to respond to future solicitations and contract opportunities with the State of Tennessee. If you have any questions, please contact me at Allie.Stevens@TN.gov.

Sincerely,

Allie Stevens
Associate Counsel

**Board of Mayor and Aldermen
Agenda Item Summary Sheet**

Date: 02/14/2025
Topic: Water Leak Adjustment Requests
Recommended by: Norman Bauer Jr, Mayor
Agenda Item: 10.7

Purpose: Approve or deny water leak adjustment requests submitted.

Background: Four requests for water leak adjustments have been submitted for the billing periods in January 2025. The forms have all been submitted in accordance with the policy passed at the January BOMA meeting.

The following customers have not submitted requests in the previous 12 months:

- Louvern Tucker
- Laura Smith
- Tina O'Connor

One customer, William Adams, has submitted a request for adjustment. Per the Board's direction, he was credited for a request submitted in December 2024.

Recommendation: Approve or deny the submitted Water Leak Adjustment requests.

Water Leak Adjustment Requests

Name	Address		Previous 3 Months				Leak Month		
Louvern Tucker	5 Bedford Ave		10/18/2024	11/20/2024	12/13/2024	Average	1/17/2025	Overage	
Acct #	Date Rec'd	Water	\$ 16.97	\$ 23.65	\$ 14.40	\$ 18.34	\$ 98.18	\$ 39.92	(Overage-Avg)/2
201273-101404	2/7/2025	Sewer	\$ 17.15	\$ 25.47	\$ 13.95	\$ 18.86	\$ 118.27	\$ 99.41	(Overage-Avg)
								\$ 139.33	(Credit Amount)
Name	Address		Previous 3 Months				Leak Month		
Laura Smith	9 Circle Dr		10/18/2024	11/20/2024	12/13/2024	Average	1/17/2025	Overage	
Acct #	Date Rec'd	Water	\$ 28.79	\$ 23.65	\$ 37.02	\$ 29.82	\$ 150.61	\$ 60.40	(Overage-Avg)/2
201295-101426	1/23/2025	Sewer	\$ 31.87	\$ 25.47	\$ 42.11	\$ 33.15	\$ 183.55	\$ 150.40	(Overage-Avg)
								\$ 210.79	(Credit Amount)
Name	Address		Previous 3 Months				Leak Month		
Tina O'Connor	3 Cotton Ln		10/18/2024	11/20/2024	12/19/2024	Average	1/14/2025	Overage	
Acct #	Date Rec'd	Water	\$ 41.13	\$ 39.07	\$ 23.14	\$ 34.45	\$ 88.93	\$ 27.24	(Overage-Avg)/2
201173-007019	2/7/2025	Sewer	\$ 47.23	\$ 44.67	\$ 24.83	\$ 38.91	\$ 106.75	\$ 67.84	(Overage-Avg)
								\$ 95.08	(Credit Amount)
Name	Address		Previous 3 Months				Leak Month		
William Adams	5 S Main St		10/18/2024	11/25/2024	12/19/2024	Average	1/15/2025	Overage	
Acct #	Date Rec'd	Water	\$ 42.16	\$ 38.56	\$ 26.74	\$ 35.82	\$ 42.67	\$ 3.43	(Overage-Avg)/2
201177-004189	2/10/2025	Sewer	\$ 48.51	\$ 44.03	\$ 29.31	\$ 40.62	\$ 49.15	\$ 8.53	(Overage-Avg)
								\$ 11.96	(Credit Amount)